



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
edical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127,

A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



No: SMC/G/M-60/.....6367

Date: 06.11.2025

To,

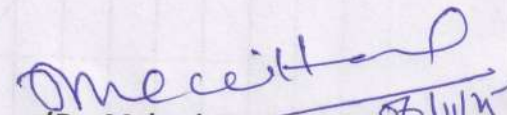
The Professor & Head,
Department of _____,
Subharti Medical College, Meerut.

Subject—Board of Studies and Faculty Board for 36th Academic Council.

Dear Sir/Madam,

Kindly conduct the Board of Studies in your department with the following agendas and sent the relevant documents to email id facultyboardsmc@gmail.com by 15-11-25:

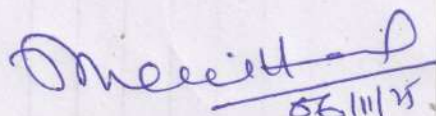
- Agenda -1:** Confirmation of the minutes of the previous Faculty Board Meeting and ratification Of the Action-Taken-Report.
- Agenda -2:** Introduction of any new value-added courses.
- Agenda -3:** To start Post-Doctoral Certificate Courses (PDCC).
- Agenda -4:** Ratification of feedback on curriculum, classroom teaching and their Action Taken Report (ATR).
- Agenda -5:** To review ongoing research activities.
- Agenda -6:** To start any new certificate course for Undergraduates and Postgraduates
- Agenda -7:** Any change in CBME.
- Agenda -8:** Ratification of guidelines from medical college for Proctorial board.
- Agenda -9:** To review MoUs.
- Agenda -10:** Any other item with the permission of the Chair (advance copy of proposals to be Submitted by 17-11-25).


(Dr. Mahesh Kumar Mittal) 06/11/25
Principal & Dean



Copy to:

1. The Executive Officer, SVSU
2. The Registrar-SVSU


(Dr. Mahesh Kumar Mittal) 06/11/25
Principal & Dean



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No:SMC/G/M-60/6782

Date: 18.12.2025

MINUTES OF MEETING

The meeting of the Faculty Board of Subharti Medical College for the 36th Academic Council was held on 18.12.2025 from 11:00 AM onwards in the Committee Hall-SMC. The following Members were present during the meeting:

	Name	Capacity of
1.	Dr. Mahesh Kumar Mittal, Principal & Dean	Chairman
2.	Dr. Satyam Khare, Prof. & Head- Anatomy, Vice-Principal	Member
3.	Dr. Jaskiran Kaur, Prof. & Head –Biochemistry	Member
4.	Dr. Kiran Singh, Prof. & Head–Physiology	Member
5.	Dr. Anita Pandey, Prof. & Head–Microbiology	Member
6.	Dr. Surabhi Gupta, Prof. & Head –Pharmacology	Member
7.	Dr. Varsha Chaudhary, Prof. & Head– Community Medicine	Member
8.	Dr. Bhim Singh, Prof.& Head–Forensic Medicine	Member
9.	Dr. Saurabh Singhal, Prof. & Head–General Medicine	Member
10.	Dr. Arvind Krishna, Prof. & Head–Dermatology	Member
11.	Dr. Vivek Kumar, Prof.& Head–Psychiatry	Member
12.	Dr. Mahip Saluja, Prof.& Head–Respiratory Medicine	Member
13.	Dr. Mukesh Kumar Maheswari, Prof.& Head–Gen. Surgery	Member
14.	Dr. Smirti Gupta, Prof. & Head–Obst. & Gynae.	Member
15.	Dr. Parvez Ahmad, Prof. & Head–Orthopedics	Member
16.	Dr. Chandresh Agarwal, Prof. & Head –ENT	Member
17.	Dr. Bhawana Rastogi, Prof. & Head –Anesthesia	Member
18.	Dr. Mukta Mittal, Prof.& Head–Radio-Diagnosis	Member
19.	Dr. Sanjiv Kumar, Prof.& Head, Ophthalmology	Member
20.	Dr. Ajay Punj, Prof.& Head, Pediatrics	Member
21.	Dr. Anjali Khare, Prof.& Head, Pathology	Member
22.	Dr. Krishna Murty, Prof.& Head, Emergency Medicine	Member
23.	Dr. Kishore Singh, Prof. & Head– Nuclear Medicine	Member
24.	Dr. Amit Sharma, Prof. & Head – Cardiology	Member
25.	Dr. Abhinav Banal, Prof. & Head – Neuro-Surgery	Member
26.	Dr. Devendra Swaroop, Prof. & Head – Lab Medicine	Member
27.	Dr. Subhash Singh, Prof. & Head – Radiation Oncology	Member
28.	Dr. Abhishek Yadav – Gastroenterology	Member
29.	Dr. Shakul Prakash Kaushik – Urology	Member
30.	Dr. Ritik Bansal – Onco-Surgery	Member



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The Chairman of Faculty Board, Dr. Mahesh Kumar Mittal extended a warm welcome to all the members of Faculty Board. The following agendas were discussed, item wise:

Agenda Item – 1 **Confirmation of the minutes of the previous Faculty Board meeting and ratification of the Action Taken Report.**

Discussion: - All members of the Faculty Board unanimously agreed.

Resolution: - Confirmed and passed the minutes

Agenda Item– 2 **Introduction of any new value-added courses.**

Discussion: The discussion was held to introduce different departmental new value added courses.

Resolution: The house decided that as the focus is more towards starting PDCCs and certificate Courses for undergraduates and postgraduates, so at present only VACs running will be continued. No introduction of any new VAC.

Agenda Item–3 **Ratification of Post-Doctoral Certificate Courses (PDCC)**

Discussion: The following PDCCs were discussed for ratification by Faculty Board of Subharti Medical College:-

- PDCC on Histopathological Techniques by Dept of Anatomy.
- PDCC on Glaucoma by Dept of Ophthalmology.
- PDCC on Clinical Research by Dept of Pharmacology.
- PDCC on Onco-imaging by Dept of Radiology.
- PDCC on Interventional Radiology by Dept of Radiology
- PDCC on Minimal Access Surgery and Trauma surgery by Dept of General surgery.
- PDCC on Critical Care by Dept of Anaesthesia.
- PDCC on Neuro-Anaesthesia by Dept of Anaesthesia.
- PDCC on Cardiac Anesthesia by Dept of Cardiac Sciences.

The faculty board discussed the initiation of the Post-Doctoral Certificate Course, highlighting its significance in Enhancing specialized medical education. In light of NMC latest guidelines the Board reviewed the proposed Curriculum, faculty requirements, eligibility criteria, and accreditation process.

- **Dr. Satyam Khare** HOD department of Anatomy said that department is ready to start new PDCC on Histopathological Techniques and that the department has already submitted requirements to Faculty Board
- **Dr. Surbhi Gupta** HOD department of Pharmacology said that department will start PDCC on Clinical Research & has all required infrastructure and faculty
- **Dr. Sanjeev Kumar** HOD department of Ophthalmology said that department will start new PDCC on Glaucoma, The department is equipped with all required facilities to start with PDCC..
- **Dr. M.K. Maheshwari** HOD department of Surgery said that department has all facilities to start new PDCC on Minimal access Surgery & Trauma Surgery.
- **Dr. Bhawana Rastogi** HOD department of Anesthesia said that department is ready to start two new PDCC on Critical Care & Neuro-Anaesthesia. The department has all required infrastructure and manpower to execute.
- **Dr. Mukta Mittal** HOD of Radio-Diagnosis department said that the department will start two PDCCs on Onco-Imaging & Interventional Radiology and that she has already submitted related documents to the faculty board.
- Director of Cardiac Services CTVS said that department is eligible to start new PDCC on Cardiac Anaesthesia.

Resolution: The Faculty Board unanimously approved the initiation of the Post-Doctoral Certificate Course At Subharti Medical College. It was resolved that the course structure and curriculum will align with Regulatory guidelines the approval will be taken from Academic Council



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Agenda Item- 4. Ratification of feedback on curriculum, classroom teaching, Mentor-ment and Action Taken Report (ATR).

Discussion: The board reviewed the feedback received from students and faculty regarding the academic and Administrative processes. The Action Taken Report (ATR) was presented, outlining the measures taken in response to previous feedback. After discussion, the board ratified the feedback and ATR, Noting the improvements and suggesting further refinements where necessary.

Resolution: The feedback and ATR were ratified. Departments were advised to ensure continuous monitoring and implementation of necessary improvements.

Agenda Item-5. To review on ongoing research activities

Discussion: The Faculty Board reviewed the current research activities being conducted across various departments. Emphasis was placed on enhancing interdisciplinary collaboration, securing funding opportunities, and ensuring compliance with ethical research standards. Suggestions for promoting faculty and student involvement in research initiatives were also considered.

Resolution: Members noted the discussion and agreed to take necessary steps to strengthen research activities within the institution.

Agenda Item-6 To start new certificate courses for UG/PG students

Discussion: The Faculty Board of Subharti Medical College discussed the initiation of following New Certificate Course for UG/PG students,

Department	Course UG	Course PG
Anatomy	Radiological Anatomy for UG	Advanced Dissection technique
Physiology	Pulmonary Function Test	
Pharmacology		In vitro studies
Medicine		Basics of ICU
Cardiology		2 D Echocardiography
Surgery	Basic suturing technique	Laser Proctology Laser Varicose vein

- A feedback regarding the utility of these certificate courses, requirement and faculty availability was taken by Dr. Mittal from all departments. It was found that the departments have no additional requirements to start with these courses.

Resolution: The Faculty Board unanimously approved the initiation to start New Certificate Course for UG/PG students at Subharti Medical College. The course will commence as per the academic calendar, with promotional efforts to attract qualified candidates.

Agenda Item-7 Any change in CBME.

Discussion: The Chairman, Dr. Mahesh Kumar Mittal informed the house that no new CBME guidelines have been recently released. CBME 2024 is in implementation.

Resolution: Incorporation of new guidelines already done in previous faculty board and ratified already from Academic Council



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Agenda Item-8 **Ratification of guidelines from medical college proctorial board.**

Discussion: The Chairman, Dr. Mahesh Kumar Mittal informed the house that No ratification of guidelines from Medical college Proctorial board have been recently released. The University Proctorial board guidelines have been accepted as it is in toto.

Resolution: Incorporation of old guidelines already done in previous faculty board and ratified already from Academic Council

Agenda Item-9 **To review MoUs.**

Discussion: Te responsibility of reviewing functional MOUs and to plan activitie under these MOUs was given to QEWC.

Resolution: -Faculty Board unanimously ratified the Agenda.

Agenda Item-10 **Any other item with the permission of the Chair**

Discussion: (a) The following new departments have been proposed to be established.
Critical Care
Medical Oncology

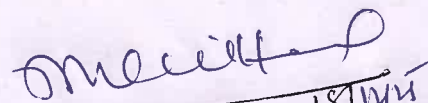
The college has sent an application regarding this to the office of Registrar SVSU vide letter no SMC/G/M-60/6287 dated 28-10-25

(b) As one more step towards quality education the college has decided to apply to NMC for start of new Super speciality course

DM Gastroenterology	2
DM Nephrology	2
DM Critical Care	2
MCh Urology	2
DM Medical Oncology	2
MCh Surgical oncology	2

(c) Seeing the workload in Emergency medicine department it was decided to apply to NMC for increase of seats from 2 to 5 in MD Emergency Medicine

Resolution: Faculty Board unanimously ratified the establishment of these new departments, start of Super speciality courses and increase of seats in MD Emergency Medicine.


(Dr. Mahesh Kumar Mittal)
Principal & Dean